

Record of decision taken under delegated powers by a council officer



Title:	APPROVAL TO AWARD OF CONTRACT FOR 2013 MODULAR CLASSROOMS PROGRAMME
Divisions Affected:	Countywide
Key Decision:	Yes.
Reason Key:	Over £500,000
Decision taken under delegation by virtue of:	Delegation agreed by Cabinet on 27 March 2012 – Minute Ref: 54/12

Summary

The Modular Classrooms 2013 Programme has recently been tendered and is now ready for commencement. The Strategic Director has been requested to approve the award of contract for the supply and delivery of modular classrooms.

The Cabinet at its meeting of 27 March 2012 agreed that the Strategic Director for Change and Efficiency, having ensured formal agreement in writing with the Leader and Cabinet Member for Assets and Regeneration Programmes, authorise the award of future individual contracts where a mini-competition procedure has been followed under a Framework Agreement previously approved by Cabinet. It was agreed that this authorisation would be formally minuted and the S151 Officer would retain the paperwork.

In response to an increasing demand for school places across Surrey the Council has established, in its Medium Term Financial Plan 2013-2018, a Capital Programme to fund the provision of additional places in a number of schools.

The Service has identified that there is a substantial shortage of pupil places to meet demand for admissions in September 2013. A significant proportion of the demand for places is as a result of increased birth rates and inward migration. Another reason of the demand is some children moving from the private sector, likely as a result of the current economic climate.

In order to provide additional pupil places for September 2013, it is proposed that modular classrooms are provided at a number of school sites across the County of Surrey, to meet demand. All classrooms are subject to securing Planning Applications. In order to meet the delivery deadline, it is necessary to complete the preparation of planning applications during March 2013 so that the applications can go before the May 2013 meeting of the Planning & Regulatory Committee for determination.

In addition to the provision of new classrooms to meet increased demand, a number of aged temporary classrooms will be replaced in a number of schools as part of this contract. The replacement of aged temporary classrooms has been included and approved within the 2012/17 capital programme.

This record confirms that a meeting was held under the above delegated Authority at which the award of the contract for the manufacture, supply and installation of modular classrooms

across the County was approved as recommended in the submitted contract award report.

Decision made

Decision made:

It was AGREED that following a mini-competition tendering exercise, a contract be awarded for the 2013 Modular Classrooms project to the contractor identified in confidential Appendix 1 of the Contract Award report.

Reasons for Decision:

To enable the award of contract for supply of modular classrooms resulting in increased basic needs provision for children in accordance with the council's statutory obligations.

Decision taken by:	Julie Fisher, Strategic Director for Change and Efficiency
Decision taken on:	8 April 2013
To be implemented on:	16 April 2013

Alternative options considered

The tenders for these contracts have been conducted in accordance with EU Procurement rules under Frameworks previously approved by Cabinet pursuant to the Council's Procurement Standing Orders. No alternative Options are available for consideration by the Strategic Director.

Summary of any financial implications

The total tendered price for this scheme is £8,783,164. The scheme is funded from the following:

- Schools Basic Need requirements £4,308,618
- Replacement aged buildings 2012 £1,334,546
- Replacement aged buildings 2013 £3,140,000

Declarations of conflicts of interest

None.

Consultation/Process Followed

The Strategic Director for Change and Efficiency has consulted with the Leader and the Cabinet Member for Assets and Regeneration Programmes and the S151 officer. Formal agreement to the proposed decision was given in writing by each on the following dates:

Strategic Director for Change and Efficiency
Julie Fisher25 March 2013.....

Cabinet Member for Assets and Regeneration Programmes
Tony Samuels26 March 2013.....

Leader of the Council and Chairman of the Cabinet
David Hodge26 March 2013.....

Section 151 Officer
Sheila Little22 March 2013.....

Background Documents

Exempt:

Contract Award Report
Confidential Appendix 1 with Tender Evaluation Report

No
Yes